Curtin University Hockey Club
By-laws

1. NAME OF THE ASSOCIATION

The name of the Association is Curtin University Hockey Club (Inc.).

The club will also use “Pirates” in informal communication and support.

2. OBJECTS OF ASSOCIATION

The objectives for which our club is established are:

(1) To participate in and promote the sport of Hockey.

(2) To affiliate with Hockey WA, pursue the registration of teams in all grades as may be available and abide by the rules and regulations as may apply as a result of such affiliation.

(3) To do all things as the Association may consider are for the benefit of, development or in the interests of its members.

3. COLOURS

The colours of the club shall be orange and white.

4. GOVERNANCE

The club has chosen to adopt the Department of Commerce Model Rules to ensure that our rules comply with the requirements of the ~~Associations Incorporation Act 2015~~., with amendments to comply with Associations and Co-operatives Legislation Amendment Act 2025. These by-laws provide clarification on the rules as they relate to our club. Further documentation to support the operation of the club is included in Policy, Procedure, Work Instructions, Terms of Reference and Job Descriptions.

Changes to by-laws can only be made by resolution passed by the majority of members at a general meeting. There are a number of circumstances where changes can only be made through special resolution and be passed by the votes of not less than three-fourths of the members who cast a vote. This is required for the following:

(1) To change name

(2) A new affiliation

(3) Amalgamation with another organization

(4) It be wound up

(5) To cancel incorporation.

Any changes to by-laws must be consistent with the Act and the Model Rules.

5. STRUCTURE

The club is governed by a committee consisting of:

(1) President (Chairperson)

(2) Vice-President (Duty Chairperson)

(3) Secretary
(4) Treasurer
(5) Teams Director
(6) Junior Director
(7) Membership and ~~Recruitment~~ Curtin Liaison~~Director~~
(8) Events Director
(9) ~~Curtin Liaison~~
(10) ~~Events Director~~ ¶

For Curtin University affiliation two committee members must be current Curtin University students.

6. POWERS OF COMMITTEE

Within the boundaries of the Act, ~~Model Rules~~Constitution and these by-laws the committee shall have the power to make and implement decisions as required including:

(1) Co-opt members
(2) Design the Club Uniform
(3) Set membership fees
(4) Manage the finances
(5) Recruit and contract coaches
(6) Manage affiliations
(7) Agree teams to be entered in the competitions conducted by Hockey WA and other competitions
(8) Set policy and procedure
(9) Form sub-committees or appoint officers and delegate as required
(10) Propose changes to by-laws for agreement by resolution of club members

7. COMMITTEE MEETINGS

(1) The quorum for a Committee meeting will be five.
(2) As required under the Act, a Committee member having any material personal interest in a matter being considered at a committee meeting must:
    a. Disclose the nature and extent of his or her interest to the Committee as soon as he or she becomes aware; and
    b. Disclose the nature and extent of the interest at the next general meeting.
    c. Not be present or vote on the matter. This disclosure must be included in minutes of the meetings.

8. AFFILIATION

The club shall be affiliated with:

(1) Curtin University
(2) Western Australian Hockey Association (Inc.)

Both associations have requirements for maintaining affiliation and these must be considered in any change to the clubs name, objects and these by-laws.

9. **MEMBERSHIP**

(1) Applications to become a member of the club will be made through the registration process.
(2) Membership subscriptions must be paid in full by the prescribed time and a member must have no previous debt owing to the Association.
(3) Members may be admitted in one of the following categories, and the privileges associated are set out below:

	Senior	*Junior*	*Social*	*Non-Playing Official*	*Life*
Participate in training & matches for identified grade	*X*	*X*		*X*	*X*
Vote at General Meeting	*X*		*X*	*X*	*X*
Hold Committee position	*X*		*X*	*X*	*X*
Nominate others for committee	*X*		*X*	*X*	*X*
Nominate life member	*X*		*X*	*X*	*X*
Other criteria		*Under 19*		*Coaches or team managers who do not hold another member category*	

(4) Any refusal of membership will be managed under the clubs grievance policy and procedures.
(5) All members must receive a copy of the Constitution~~Model Rules~~ and these by-laws either in person, by email or be directed to where they can obtain a copy from the website.
(6) All members will receive communication to support participation in club activities.

10. **MEMBERSHIP FEES**

(1) The Committee will determine the annual membership fee for all classes of membership before the commencement of the season. This may include variations for members playing different grades.
(2) The annual membership can be paid in full or through a payment plan.
    a. Payment plans must be agreed with the Treasurer before the first playing fixture as determined, or

b. Payment in full must be by the fourth playing fixture as identified by the members grade

(3) The Constitution~~Model Rules~~ identify if a member has not paid the annual membership fee within 3 months of due date then membership ceases.

(4) Individuals whose membership ceases because they have not paid annual membership fees must be reported to Hockey WA as unfinancial.

(5) If a member resigns from the club they are still liable for membership fees due and payable and any other monies owed to the club and recorded in the financial registers.

11. QUORUM FOR GENERAL MEETINGS

(1) At a General Meeting the quorum is 20 members.

12. FINANCIALS

(1) The financial year will be the period of 12 months commencing on 1 November and ending on 31 October each year.

(2) There is no requirement from the Department of Commerce for audit of accounts while the club revenue is $0 - $250,000.

(3) The club will voluntarily undertake annual review of its financial records as required for Associations with Tier 2 revenue.

13. WINDING UP

If the club winds-up surplus property will be distributed to another club affiliated with Western Australian Hockey Association (Inc). This recommendation will form part of any resolution to wind up.